



Dear Mr/Ms _____,

This letter is to inform you that we have completed our SEVA engagement with your family. It has been a pleasure to provide your family with support and resources to improve the services _____ receives in school.

Based on our previous discussions, attached please find your Action Plan with additional information and resources to support you as you continue on your advocacy journey. Please note, you will be contacted by our evaluator, Pam Kelly, to give feedback on your experience with the SEVA project.

Should you need assistance in the future, please do not hesitate to call SPAN at 1-800-654-7726 and one of our information specialists will be happy to help you.

It has been a pleasure to work with you and I wish you and your family all the best.

Sincerely,

SEVA

Received by:

Parent/Guardian

Date: _____